

ALABAMA EMERGENCY MANAGEMENT AGENCY WEBEOC USER GUIDE



Updated June 17, 2021

If you experience issues logging in or with your WebEOC account, contact Helpdesk helpdesk@ema.alabama.gov or call 205-280-2333



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INTRODUCTION

This Training Manual is a guide to assist State and County disaster response personnel with the basic functions and usage of the Alabama EMA WebEOC Incident Management System. The Alabama Emergency Management Agency maintains WebEOC to track and analyze disaster information for better decision making before, during and after incidents. WebEOC provides a single access point for the collection and sharing of emergency or event-related information.

INFORMATION MANAGEMENT

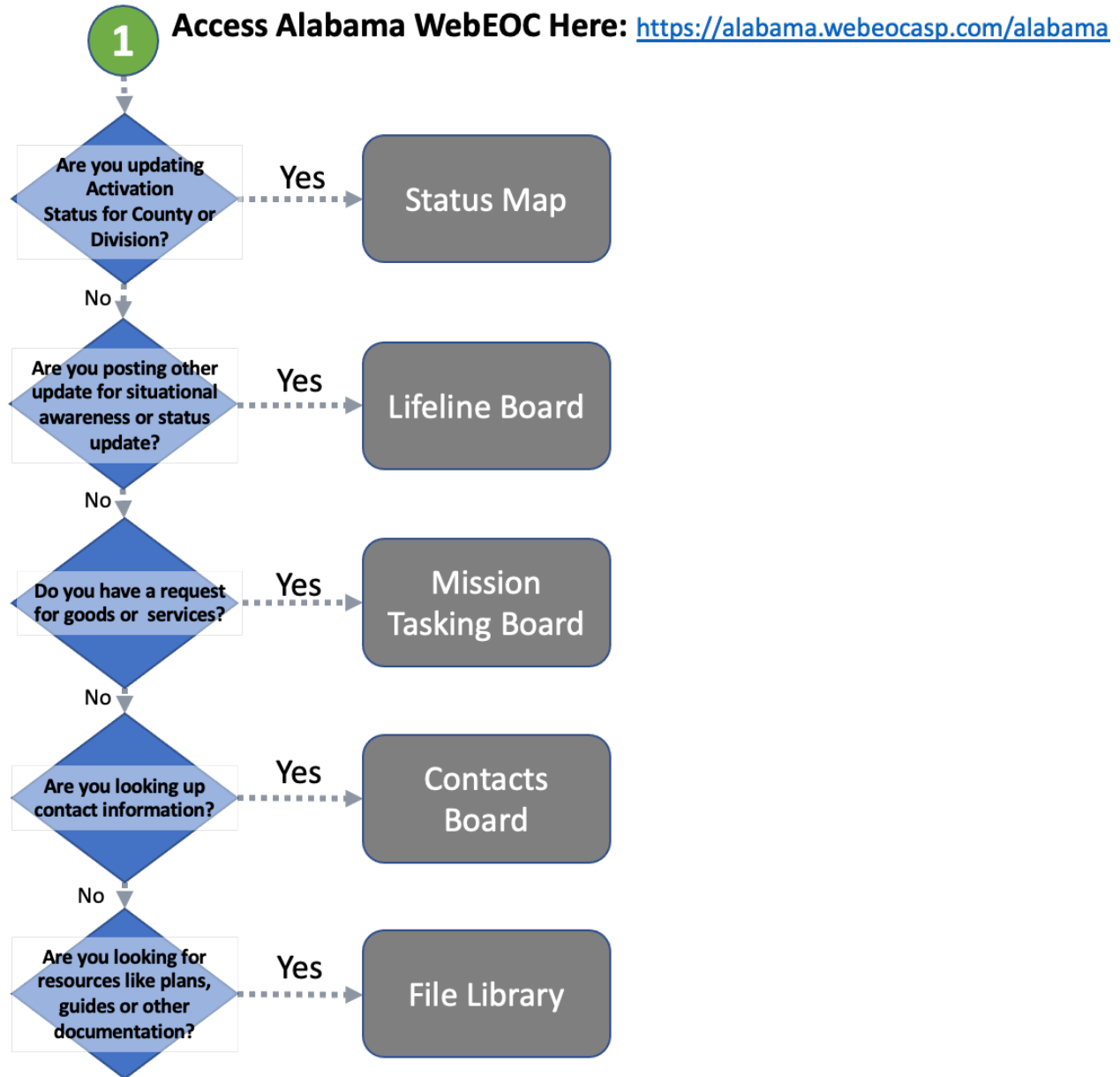
Personnel can keep track of files, contact information, plans, procedures and compliance reports. WebEOC makes it simple to access important resources to enhance your emergency preparedness initiatives, keeping your organization primed to manage events of any size.

RESOURCE & TASK MANAGEMENT

WebEOC allows for resource requests and task assignments to be submitted in the field via mobile device or in the EOC. The received requests can then be routed to the appropriate position, allowing staff to manage all related activity. During daily operations, WebEOC also allows for the management of non-emergency tasks and requests.



WEBEOC QUICK REFERENCE





ACCESSING WEBEOC

The **Alabama EMA Portal** <https://portal.ema.alabama.gov> is a resource for Alabama state and local emergency managers and acts as a jumping off point for WebEOC.

Alabama EMA maintains two separate instances of WebEOC for state use:

1. **Live WebEOC:** <https://alabama.webeocasp.com/alabama/>
 - The Live WebEOC instance is only for use during live, real-world events.
2. **Training WebEOC:** <https://alabamatraining.demo.webeocasp.com>
 - The Training WebEOC instance can be used anytime

Preferred Browser:

The WebEOC site can be accessed by using any modern, up to date web browser including Microsoft Edge, Chrome, and Firefox.

LOGGING INTO WEBEOC



After clicking the “Accept” button, it will take you to the login page.



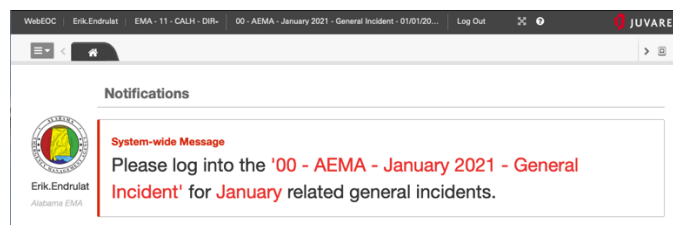
The login page features the JUVARE logo at the top. Below it are two input fields: 'Username' with a red asterisk and 'Password' with a red asterisk. The username field contains 'John.Doe' and the password field contains a series of dots. Below the fields is a link to 'Privacy Policy and Terms & Conditions'. A blue 'Log In' button is centered below the link. At the bottom are two links: 'Forgot Username?' and 'Forgot Password?'. The footer contains the website 'www.juvare.com' and the copyright notice '©2020 ESI Acquisition, Inc. WebEOC'.

After successfully logging into Alabama’s WebEOC instance, another page will appear prompting you to pick your position and an incident.

After picking a position and the correct incident, a contact page will appear. After inputting your contact information once, this screen will still appear, but the fields will be filled based on the information from the last time you logged in.

Required fields: Name, Phone Number, Email (all required fields are marked by a red asterisk.)

After verifying your contact information, and updating if necessary, click continue and you will be routed to Alabama’s WebEOC main page. This is where all incidents will be managed and tracked.



IMPORTANT Note

Selecting the wrong incident during an emergency will not allow you to share or see the necessary data for emergency response.

PLEASE MAKE SURE THAT YOU ARE LOGGED INTO THE APPROPRIATE INCIDENT AT ALL TIMES.

Starting from the upper left corner at “WebEOC”, your Username is followed by your Position Name.

“(Logout)”. This is one way you can logout of WebEOC, or you can close the web browser as well. Moving from left to right on the same line, you will see two dropdown boxes. The first is the current position that you are logged in as. The second is the current incident that you are logged into. (See image below.)



BASIC NAVIGATION

CONTROL PANEL

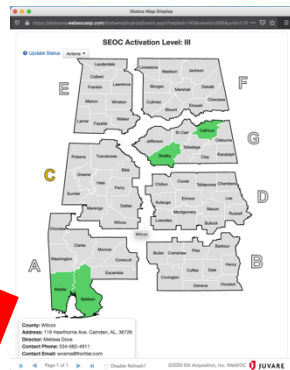
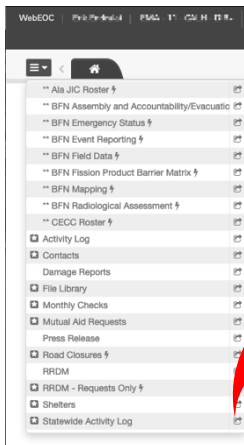
The control panel is the information hub of WebEOC. It is organized by Boards, Menus, Maps, Tools, Plugins, and Links. Within each of these sections, the items are listed alphabetically by default.

Open the control panel menu by clicking the control panel icon in the upper left corner of the Home page.



A star icon preceding a board name alerts you when new data has been posted to that board. Once the status board has been opened, the star disappears until new information has been added or existing information has been updated. If you have a status board open but not in view and updates are made to it by another user, the new data indicator appears on the tab. An indication of new data is also seen in both the control panel and the jump menu. All new data indicators mirror the styles and functionality of the indicators seen in the control panel when closed status boards are changed or modified.

Clicking the name of a board, map, or plugin opens it in a new tab within the existing window. If you click the name of a board, map, or plugin that is already open, that opened tab comes into focus. Clicking the name of a link in the control panel automatically opens that item in a new window.

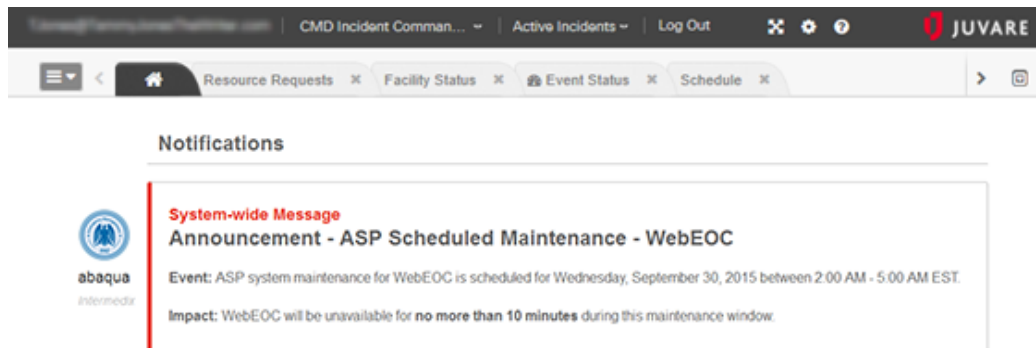


Multiple copies of a status board, map, or plugin can be opened if you open them in new windows. Clicking the window arrow to the right of the name opens the board, map, or plugin in a new window.

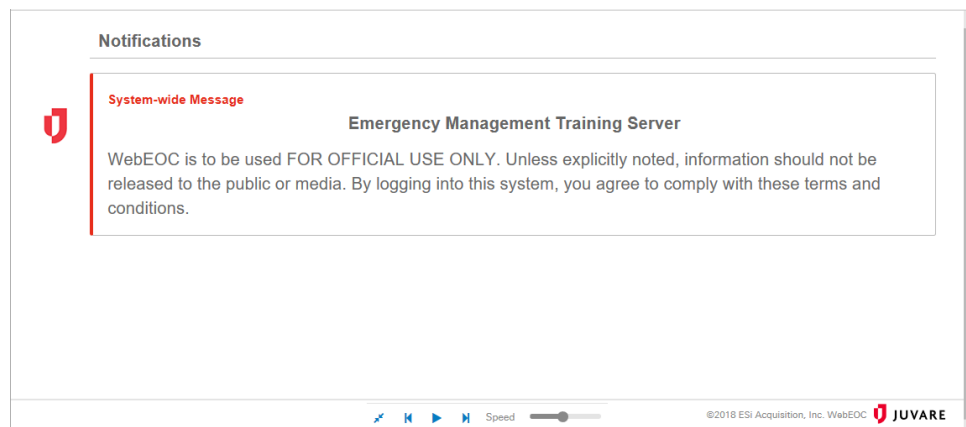


FULL SCREEN MODE

WebEOC can be viewed in either Standard or Full Screen mode, depending on your preference. The default setting, Standard mode is shown to users immediately upon login. In this view, the *Home* page is displayed including all headers and tabs.



When you enter Full Screen mode by clicking the expand icon in the header, only the open boards, plugins, and tools are visible, automatically appearing one at a time. The header, navigation bar, and open tabs are not shown. Full Screen mode strips the view to show only the board or open page itself, giving you a greater amount of screen to work with. This feature also includes a presentation function, which is particularly useful when projecting WebEOC boards on a screen and providing situation information to, for instance, all users within the Emergency Operations Center.



There are several navigation options available in the full screen mode, allowing you to control the presentation. Various controls, located in a panel at the bottom of the screen, allow you to manually navigate or automatically scroll between boards, pause the presentation, and set the transition speed from one board to the next.



- **Forward/Back.** To navigate between open boards while in the Full Screen mode, click either the forward or back buttons. Clicking the forward button takes you to the next board and restarts the timer. Clicking the back button



takes you to the previous board and restarts the timer.



- **Play/Pause.** To initiate the presentation function, click the play button. To pause the presentation on a particular board, click the pause button , which temporarily replaced the play button. Resume scrolling through boards by clicking the play button again.



- **Speed.** To determine the transition time between boards, drag the **Speed** cursor left or right accordingly. By intervals of 5 seconds, you can choose to have boards remain on the screen for as little as 5 seconds to as long as 3 minutes.



- **Minimize.** To return to the Standard viewing mode, click the minimize button.





ALABAMA WEBEOC BOARDS

STATUS MAP

BACKGROUND

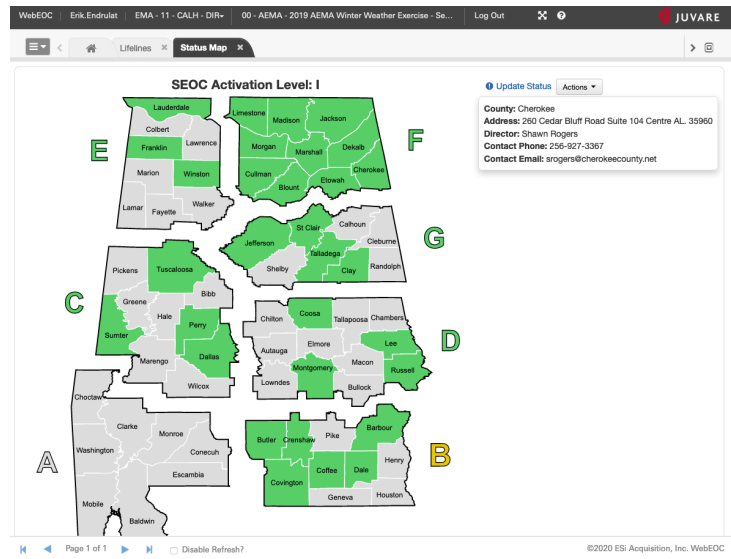
The Status Map is a board located in the drop-down menu under Boards. The purpose of the Status Map is to allow counties and Division Coordinators to change the activation status for their jurisdiction and provide awareness of this to all Alabama WebEOC users.

Counties shaded gray are not activated, those shaded green indicate they are currently activated. The letters on the outside of the map represent the divisions. As with the counties, if the lettering is grayed out, it means not activate, green means active. Divisions can also be yellow, which indicates that a division is on Alert.

As a County, when you should use the Status Map Board?

Following any emergency that causes you to activate your County, the County EMA and Division Emergency Management Coordinator should update the Status Map.

Counties only have the ability to activate their county, the Division Coordinator has the ability to active the division as well as the counties within their division, and the Alabama EMA COMM room has the ability to activate all counties and divisions and change the SEOC Activation Level.



USING THE STATUS MAP

How to Update Activation level with the Status Map:

- 1) Sign into Alabama WebEOC, making sure that you have selected appropriate incident.
- 2) Navigate to the Status Map Board.
- 3) Click on 'Update Status'
Next to the 'Actions' tab, there is a link titled 'Update Status'. By clicking on the Update Status link, County positions and Division Coordinators can activate a County EMA or Division.



After you click 'Update Status' a table will appear with a list of Counties by Division. Change the Activation status for your county and select Save.

County	Status
Dekalb	Not Activated
Etowah	Not Activated
Jackson	Not Activated
Limestone	Not Activated
Madison	Not Activated
Marshall	Not Activated
Morgan	Not Activated
Calhoun	Activated
Clay	Not Activated
Cleburne	Not Activated
Jefferson	Not Activated
Randolph	Not Activated
Shelby	Activated
St Clair	Not Activated
Talladega	Not Activated

Other Options

The 'Actions' Menu of the Status Board includes options to:

- Print a PDF** of the current activation levels, which you can either save to your computer or print.
- Edit County Info**, which lets you edit the contact information for your county.
- View Status Report**, which lets you view and export the current or historical status reports.

Update Status Actions

- Print PDF
- Edit County Info
- View Status Report

4) Placeholder: Instructions on accessing County/Division/State activation and declaration through Alabama Common Operational Picture



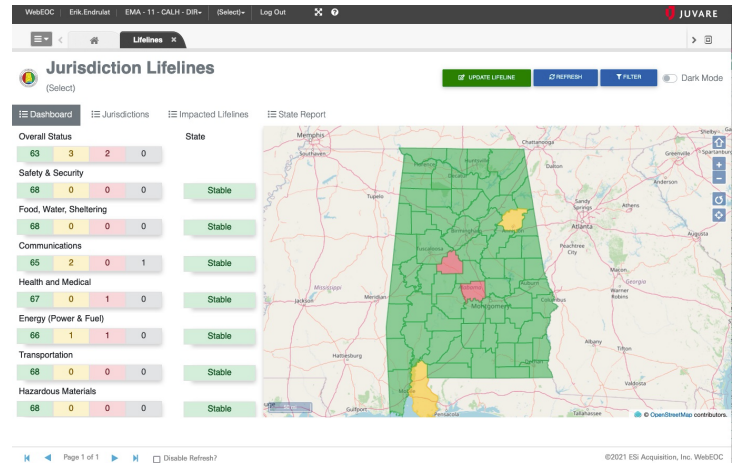
LIFELINE BOARD

BACKGROUND

Alabama uses the Lifeline Board to collect and track incident reports from Counties and Divisions. The Lifeline Board replaces the previous 'Activity Log' for where incident reports are now collected, however reports entered into the Lifeline Board are logged in the Activity Log. A Background on the Lifeline Construct can be found in Appendix 1: Applying the Community Lifelines.

As a County, when should you use the Lifeline Board?

For providing status updates on events in your county. While only the most recent status updates are viewable through the Lifeline Board, the AEMA Activity Log provides a log of status updates over time.



Basic Navigation

The Lifeline Board contains 4 main views:

- 1) Dashboard:** This is the main view, containing a dashboard view of the number of counties reporting by stabilization category (Stable/Stabilizing/Unstable or Unknown) for each Lifeline. Hover the mouse pointer over the dashboard to see what counties are reporting Lifeline status. Also in the dashboard view is a map showing the current county Lifeline status across Alabama. *Click on a county to see more details regarding Lifelines and components impacted.*
- 2) Jurisdictions:** Provides a table containing a list of jurisdictions, POCs, and the number of Lifelines per stabilization category (Stable/Stabilizing/Unstable or Unknown status). *Click the magnifying glass icon to see more details for each jurisdiction.*
- 3) Impacted Lifelines:** This view provides a table containing all the impacted Lifelines by Jurisdiction.
- 4) State Reports:** This view provides the overall state report of Status for each Lifeline.



Jurisdiction Lifelines
00 - AEMA - 2019 AEMA Winter Weather Exercise - Severe Weather - Winter Weather Warning - 11/01/2019

1. **Jurisdiction Lifelines** (Dashboard View): Shows overall status for various lifelines (Safety & Security, Food, Water, Sheltering, Communications, Health and Medical, Energy (Power & Fuel), Transportation, Hazardous Materials) and a map of Alabama.

2. **Jurisdiction Lifelines** (Table View): Shows a list of jurisdictions with columns for Jurisdiction, Level, Division, POC Name, POC Title, POC Phone, POC Email, Updated, Stable, Stabilizing, Unstable, and Unknown.

3. **Jurisdiction Lifelines** (Table View): Shows a list of lifelines with columns for Jurisdiction, Lifeline, and Status.

4. **Alabama State Report**: Shows a summary of the state's status for various lifelines, including Communications, Energy (Power and Fuel), Food, Water, Sheltering, Hazardous Materials, Health and Medical, Safety and Security, and Transportation.

Tools

- **Update Lifeline** (only available on Dashboard View): Use this to provide a Lifeline Status update for your jurisdiction.
- **Update Component** (only available on Dashboard View): Use this to provide a Lifeline Component Status update for your jurisdiction.
- **Filter**: Allows you to filter by Division (A-G) or Level (State, Regional, Division, County or City)
- **Search** (not available on Dashboard view): Free text search
- **Report**: Use this to Generate a PDF export of the Lifeline status by Jurisdiction, Import or Export the Lifeline status details.

[UPDATE LIFELINE](#)
[REFRESH](#)
[FILTER](#)



USING THE LIFELINE BOARD

1) Updating Lifeline / Component Status

- 1.1. From the list of tools, Select 'Update Lifeline'

UPDATE LIFELINE

- 1.2. Select the Jurisdiction Name from the list
1.3. Select which Lifeline you are updating. *To update multiple lifelines, repeat this process starting at step 1.1 above.*
1.4. Select which Component you are updating
1.5. Select the Component status: Stable, Stabilizing, Unstable or Unknown. *For more information on assigning Lifeline Status, see Appendix 1: Applying the Community Lifelines.*
1.6. Include comments that support the selected Status.
1.7. Click Save

The screenshot shows the 'Update Lifeline / Component' form. Callout 1.2 points to the 'Jurisdiction Name' dropdown menu. Callout 1.3 points to the 'Lifeline Name' dropdown menu. Callout 1.4 points to the 'Component Name' dropdown menu. Callout 1.5 points to the 'Component Status' dropdown menu, which is currently set to 'Unstable'. Callout 1.6 points to the 'Comments' text area, which contains the text: 'Northeast, Noland, RMC and Stringfellow hospitals are turning patients away. Continued roadway closures present problem to EMS transport of patients to hospitals.' Callout 1.7 points to the 'SAVE' button at the bottom right of the form.

2) Exporting Lifeline reports

The Report function is available from two views: Jurisdictions or Impacted Lifeline.

- 2.1. Apply Filter as appropriate (for instance, to just display counties within a certain division)
2.2. Click the Report button
2.3. Click the Generate PDF button

The screenshot shows the 'Jurisdictions' view in the application. Callout 2.1 points to the 'FILTER' button. Callout 2.2 points to the 'REPORT' button. Callout 2.3 points to the 'GENERATE PDF' button. Callout 2.4 points to the 'GENERATE PDF' button. A large blue arrow points from the 'REPORT' button to a detailed table of jurisdictions.

Jurisdiction	Level	Division	POC Name	POC Title	POC Phone	POC Email	Updated	Stable	Stabilizing	Unstable	Unknown
Autauga	County	Division D					01/21/2021 10:10:59	4	1	2	0
Baldwin	County	Division A					01/21/2021 10:10:58	6	0	1	0
Barbour	County	Division B					01/21/2021 10:10:58	6	0	1	0

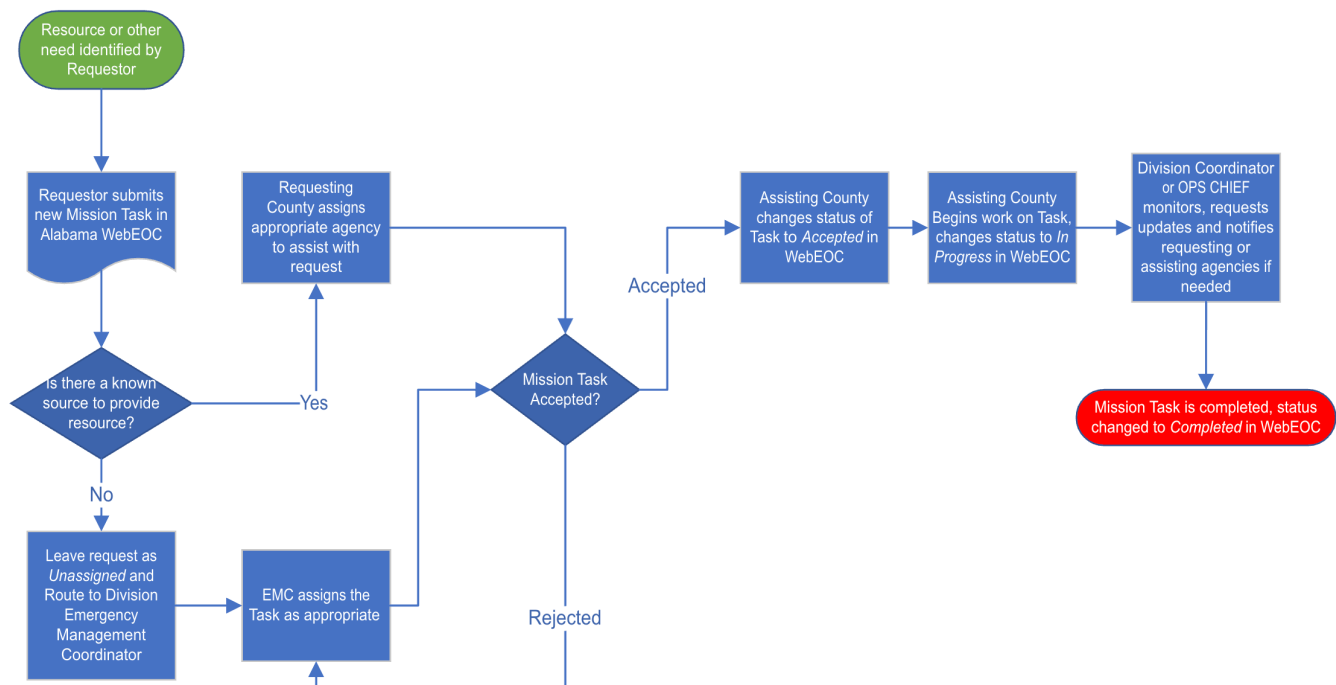


MISSION TASKING BOARD

BACKGROUND

The Mission Tasking Board is used to assign, track, and manage all missions and resource requests during an incident or event. Missions are defined as any task, objective or purpose assigned to a position requiring some action or outcome. The board is used for both county-to-county mutual aid, as well as for elevating requests to the Division or State (SEOC) level.

The diagram below outlines a simplified Mission Tasking process.



Primary elements of the Mission Tasking Board:

The Mission Tasking Board contains 4 main views:

- 1) **Dashboard:** This is the main view, containing a dashboard view of existing Missions, their status (e.g., Assigned, In Progress, Complete).
- 2) **Mission Finances:** Accessed through the Actions Dropdown menu (see 1.1), the Mission Finances view provides an overview of all Mission-related costs for the current incident. Mission Finances can be filtered by Category, as well as a free-text search option.
- 3) **Mission Details:** Accessed by clicking on the Details button (see 1.1), the Mission Details view provides all details for a Mission Task.

The screenshot shows the 'Missions' view of the Alabama WebEOC system. A table lists various missions with columns for Mission #, Requester, Title, Assigned To, Support, Status, and Updated. The status column includes color-coded indicators: 'Completed' (blue), 'In Progress' (yellow), 'Assigned' (orange), 'In Staging' (green), and 'Complete' (green). Callout 1.1 points to the 'Actions' dropdown menu, and callout 1.2 points to the 'Details' button for a specific mission.

Mission #	Requester	Title	Assigned To	Support	Status	Updated
0019 (Support)	Job Hargrove COMM - Section Chief	Provide Security	OPS - ALEADPS	Support for 0019	Completed	12/09/2020 09:21:06
0018 (Primary)	Job Hargrove COMM - Section Chief		ADM - Section Chief	0 / 1	In Progress	12/09/2020 09:19:42
0017 (Primary)	Jeff Soper EMA - 38 - HOUS - DIR	De-icing	SEOC	None	In Progress	08/18/2020 15:37:05
0016 (Primary)	Eril Endrulat EMA - 11 - CALH - DIR	Law enforcement to enforce road closures	EMA - 38 - HOUS - DIR	None	Assigned	07/24/2020 13:29:16
0011 (Primary)	Eril Endrulat EMA - 11 - CALH - DIR	Request for generators for county CKR	LOG - Chief	0 / 1	In Staging	07/24/2020 12:39:44
0015 (Support)	Eril Endrulat LOG - Chief	Generator mission	DIV G - Coordinator	Support for 0011	In Progress	07/24/2020 12:37:06
0013 (Support)	Eril Endrulat EMA - 38 - LAMH - DIR	Request for generators for healthcare	EMA - 38 - LAMH - DIR	0 / 1	Complete	07/24/2020 09:55:53



Mission Finances

00 - AEMA - 2019 AEMA Winter Weather Exercise - Severe Weather - Winter Weather Warning - 11/01/2019

Category: All Search Term: Search Clear

\$150,000.00
Total Mission Cost

Mission #	Cost Description	Vendor	Recovery Category	Cost	Purchase Order Number	Invoice Number	Updated
0019	Blackhawk	Copters Are Us	B - Emergency Protective Measures	\$100,000.00	PO040292	0005	01/22/2021 12:28:27 Q Details
0017	1000 gallons of liquid deicer	Melt emporium	C - Roads/Bridges	\$50,000.00	Ab019a11	0004	01/22/2021 12:26:55 Q Details

Mission #0017

Return Support Missions Costs Comments Attachments Print PDF

Mission Status Information

Status: In Progress	Assigned To: SEOC	Last Updated: 01/14/2021 17:01:30
---------------------	-------------------	-----------------------------------

Order Information

Title: De-icing
Purpose: Need slag and salt for icy roads
Resource Type: Road Deicer
Description: need equipment for multiple day missions.

Contact Information

Primary	Secondary	On-Scene Point of Contact
Name: Jeff Sopel Phone: 704-582-9508	Name: Bear Bryant Phone: 333-3333	Name: Jeff Sopel Phone: 704-582-9508

The options available on the Mission Tasking Board include:

- 1) New Mission
- 2) Actions Dropdown
 - 1) Export
 - 2) Finance List
- 3) Filter/Search
Allows you to filter by Status, My Items, Type, or free text

USING THE MISSION TASKING BOARD

To access the Mission Tasking Board, first sign into Alabama WebEOC, select appropriate incident and then navigate to the Mission Tasking Board.

1. **Create a New Mission:** Click the '+ New Mission' link from the main Mission Dashboard.

Missions

00 - AEMA - 2019 AEMA Winter Weather Exercise - Severe Weather - Winter Weather Warning - 11/01/2019

[+ New Mission](#) Actions Filter / Search

Status: All My Items: All Type: All Search Search Clear

Mission #	Requester	Title	Assigned To	Support Missions Complete/Total	Status	Updated
-----------	-----------	-------	-------------	---------------------------------	--------	---------



If the County EMA has established an agreement with a neighboring county to provide the needed resource, they will include details for that Assisting County EMA in the request.

When a county has a need for a resource that can't be met within the county, they can broadcast the request to the Division. The Division Emergency Management Coordinator will then work to determine where that need can be met. If it can be met by a county within that Division, they will update the assignment in the Mission Tracking request. If the resource cannot be sourced from that Division, the request will be broadcast to other Division Coordinators.

1.1. Enter the following information on the **Add Mission** form:

1.1.1. **Mission Order Information:**

- First, select whether the Mission is for County-to-County Mutual Aid (previously tracked in the Mutual Aid Board), or a State Resource Request (previously tracked in the RRDM Board).
- Select when the resource is needed by (default is set to the current day).
- Provide a descriptive name for the Resource Request.
- Select the type of Resource Request from the set of options in the dropdown list.
- Provide a description of the resources being requested. Include any information that would be useful for an assisting agency to respond to the request, answering the who, what, when, where, why, and how.

1.1.2. **Contact Information:**

Include contact Name, Phone, Alt Phone (if applicable), and email address for the Primary Contact, and, if applicable, a Secondary Contact. You can select 'Use my contact info' to populate the fields with your own contact information saved in WebEOC.



Contact Information

Primary

Name

John Adams

Use my contact info

Phone

999-955-9513

Alt Phone

Email

jadams@email.com

Secondary

Name

James Jordan

Use my contact info

Phone

999-123-4567

Alt Phone

Email

jjordan@mail.gov

1.1.3. Location / Delivery Information:

Enter a delivery location then, use the Map feature to map the location of the request. Provide any delivery instructions that might be helpful to the assisting agency.

Location / Delivery Information

Location

Region / County

Calhoun

Address

123 Main St

City / ZIP

City

ZIP

Map

Delivery Instructions

Leave by the back door.

On-Scene Point of Contact

Name

Mr. Doe

Use my contact info

Phone

999-123-2345

Alt Phone

Email

doe.j@healthcare.org

Cancel

Save

2. Updating status of Missions

As a Request is in process, the Requesting County EMA and Offering County EMA update the request Status (Assigned, In Progress, Need more Info, Rejected, Complete, Closed, Cancelled) as well as Mission Task related updates.

01/22/2021 13:13:05
[Details](#) [Update](#)

2.1. Assigning Missions

2.1.1. Mission Status Information Section:

For Count-to-County mutual aid, Mission status updated by the requesting or the offering county. Add comments regarding any changes to the mission status you are making. Updates entered into the Mission Status Information section are logged in the Comments section.



Edit Mission

[Return](#)

Mission Status Information

Status
Assigned

Assigned To
EMA - 38 - HOUS

Comments
Can provide the generators within 24 hours.

2.1.2. Add Supporting Missions

Use the 'Add Support Mission' section for missions that require multiple resource requirements to complete. A Support Mission includes all of the same sections to complete and involves the same process for updating and tracking as the primary Mission Task.

+ Add Support Mission

Order Information

Title
Diesel fuel for backup generators

Purpose
Support winter storm power outages

Resource Type
Diesel Fuel

Description
1500 gallons required, 300 each for each site.

Resource Type

Contact Information

Once a Support Mission is added, it will show up in the main Mission Tasking dashboard as a Support Mission. The Primary Mission will also be labeled as Primary, with a link to the associated Support Missions in the Support Missions column.

Missions
00 - AEMA - 2019 AEMA Winter Weather Exercise - Severe Weather - Winter Weather Warning - 11/01/2019

[+ New Mission](#) [Actions](#) [Filter / Search](#)

Mission #	Requester	Title	Assigned To	Support Missions Complete/Total	Status	Updated
0021 (Support)	Erik Endrulat OPS - Section Chief	Diesel fuel for backup generators		Support for 0020	New Request	01/25/2021 08:25:15 Details Update
C 0020 (Primary)	Erik Endrulat EMA - 11 - CALH - DIR	Backup Generators	EMA - 38 - HOUS - DIR	0 / 1	In Progress	01/25/2021 08:13:48 Details Update



2.1.3. Add Cost Information

Enter information in the Cost Information section to track invoices and payments related with missions. Information entered here is summarized on the *Finance List* view.

+

Add Cost

Cost Details

Cost Description

Diesel fuel

Vendor

Fuel company

Cost

45000

Purchase Order Number

PO-001234

Invoice Number

02KXX019

Invoice Date (Received)

2021-01-26

Invoice Date (Paid)

2021-01-29

Recovery Category

A - Debris Removal

Delete

Cancel

Save

2.1.4. Add Comments

Add any comments in this section that you want tracked. The Comments section is where changes in the Mission Assignment status are logged. This section is also useful for adding requests for more information, or updates related to the status of a Mission Task. Comments are ordered from newest to oldest.

Comments				+ Add Comment
Name / Position	Comment	Status	Date/Time	
Erik Endrulat EMA - 11 - CALH - DIR		In Progress	01/25/2021 10:14:59	
Erik Endrulat EMA - 38 - HOUS - DIR		In Progress	01/25/2021 08:13:49	
Erik Endrulat EMA - 38 - HOUS - DIR		In Progress	01/25/2021 08:13:46	
Erik Endrulat EMA - 38 - HOUS - DIR	Can provide 4 generators within 24 hours (note - previously indicated all 5 could be provided).	In Progress	01/25/2021 08:04:53	
Erik Endrulat EMA - 38 - HOUS - DIR	Can provide the generators within 24 hours.	Assigned	01/25/2021 07:55:52	
Erik Endrulat EMA - 38 - HOUS - DIR	Can provide generators within 24 hours.	Assigned	01/22/2021 13:27:37	

2.1.5. Add Attachments

Use the Add Attachment section to include any attachments that may be useful references for the Mission Task, for example copies of invoices.



+ Add Attachment

Details

Attachment Description

Copy of Invoice for Fuel Delivery

Attachment

Browse... fuelDelivery_Invoice#092092390.pdf

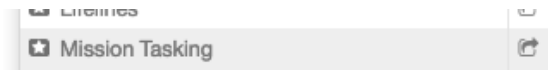
Delete

Cancel Save

2.2. Accepting a Mission Task

As a Request is in process, the Requesting County EMA and Offering County EMA update the request Status (Assigned, In Progress, Need more Info, Rejected, Complete, Closed, Cancelled) and provide Task Action Updates (e.g., to provide requests for more information or add additional details to the request).

2.2.1. Click on the Mission Task Board in the Control Panel



2.2.2. Click on the My Assignments option on the Filter/Search menu above the dashboards to see what Missions have been assigned to you.

Missions

00 - AEMA - 2019 AEMA Winter Weather Exercise - Severe Weather - Winter Weather Warning - 11/01/2019

[+ New Mission](#) [Actions](#)

[Filter / Search](#)

Status All

My Items

All

✓ My Assignments

My Requests

Type All

Search Search Clear

Mission #	Requester	Title	Assigned To	Support Missions Complete/Total	Status	Updated
0016 (Primary)	Erik Endrulat EMA - 11 - CALH - DIR	Law enforcement to enforce road closures	EMA - 38 - HOUS - DIR	None	Assigned	07/24/2020 13:29:18 Details Update Update

2.2.3. Click the Update link on the Mission Assignment that you want to accept.

Mission #	Requester	Title	Assigned To	Support Missions Complete/Total	Status	Updated
C 0020 (Primary)	Erik Endrulat EMA - 11 - CALH - DIR	Backup Generators	EMA - 38 - HOUS	0 / 1	Assigned	07/24/2020 11:10:39:05 Details Update



2.2.4. Review the mission and then select the Status “In Progress” if you intend to accept the Mission. Provide any relevant comments related to the Mission support that you want to have tracked and shared with the Requesting agency.

Edit Mission

[Return](#)

Mission Status Information

Status

In Progress

Assigned To

*EMA - 38 - HOUS - DIR

Comments

Order Information

Type

☒ County to County Mutual Aid ☐ State Resource Request

Resource Request

Backup Generators

Resource Type

Generator

Description

5 backup generators needed to temporarily restore power to alternative healthcare sites across Calhoun county. Diesel fuel will be provided by other means.

Contact Information

2.2.5. Provide any updates to the Mission Task (refer to the **Updating status of Missions**

As a Request is in process, the Requesting County EMA and Offering County EMA update the request Status (Assigned, In Progress, Need more Info, Rejected, Complete, Closed, Cancelled) as well as Mission Task related updates. section above for details).

3. Placeholder: Viewing Missions in Alabama Common Operational Picture



CONTACTS BOARD

BACKGROUND

The Alabama WebEOC Contacts Board is where users can search for and view contact information for emergency management contacts by county, division or SEOC level.

Last Name	First Name	County/SEOC	Division	Agency	Phone	Email
Adair	Ronnie	Mobile	Division A	EMA	251-460-8900	ronnie.adair@ema.alabama.gov
Adams	David	Escambia	Division A	EMA	751-887-0703	david.adams@ema.alabama.gov
Adams	Picky	SEOC		EMA	205-280-2257	picky.adams@ema.alabama.gov
Amesworth	Ralph	SEOC		EMA	205-280-2263	ralph.amesworth@ema.alabama.gov
Alexander	Earl	SEOC		EMA	205-280-2263	earl.alexander@ema.alabama.gov
Alexander	Neil	SEOC		EMA	205-280-2269	neil.alexander@ema.alabama.gov
Allen	Pete	SEOC		EMA	205-280-2231	pete.allen@ema.alabama.gov
Andrews	Wanda	SEOC		EMA	205-28-2312	wanda.andrews@ema.alabama.gov
Baggett	Emie	Arizaga	Division D	EMA	334-361-3738	emie.baggett@unusup.com
Baker	Chris	SEOC		EMA	205-280-2287	chris.baker@ema.alabama.gov

USING THE CONTACTS BOARD

- Filter for contacts by County or SEOC personnel**, by selecting the county name or 'SEOC' from the 'Filter by County' dropdown list (Default: All Counties).
- Filter by Division** by selecting the Division name from the 'Filter by Division' dropdown list (Default: All Divisions).
- Perform a free text search** by entering the search terms (e.g., an individual's last name) and clicking the 'Search' button.

By default, the Contact List table includes all of the contacts in the system, or, if search criteria are provided, just the contacts that match those search terms. Click the 'View' icon to view details for a given contact.

View

- Actions Menu:** Clicking the actions menu allows you to either export the Contacts List as a PDF, which you can then either print or save on your computer or export the contact list to a Microsoft Excel file.



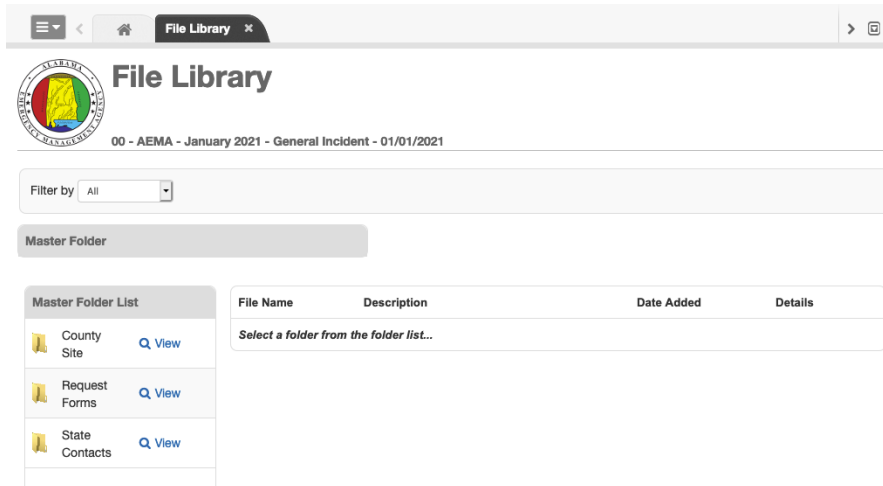
If you are unable to find a contact, or identify a contact that needs to be updated, email: helpdesk@ema.alabama.gov or call 205-280-2333



FILE LIBRARY

BACKGROUND

The File Library is a document storage area. The state has many of their plans, guidance, request forms, contact lists and other documents available for reference to download.

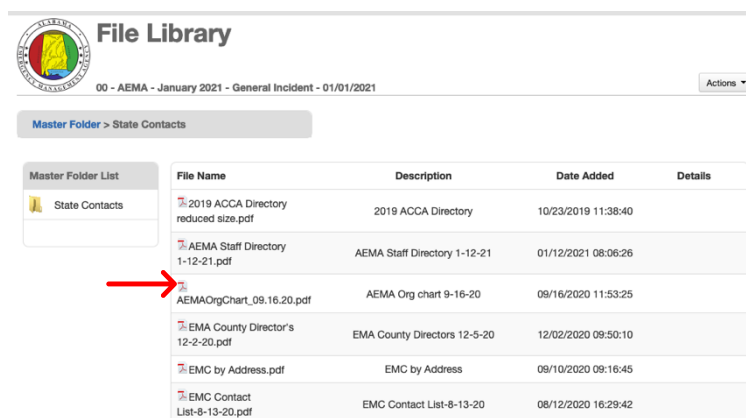


USING THE FILE LIBRARY

- 1) Select a folder under the Master Folder List heading by clicking the 'View' link.



- 2) Details of the files, including the file name, Description and when it was added are listed in the File Table.
- 3) To download a file, click the file icon next to the file name





APPENDIX 1: APPLYING THE COMMUNITY LIFELINES

1) Definition of Terms-

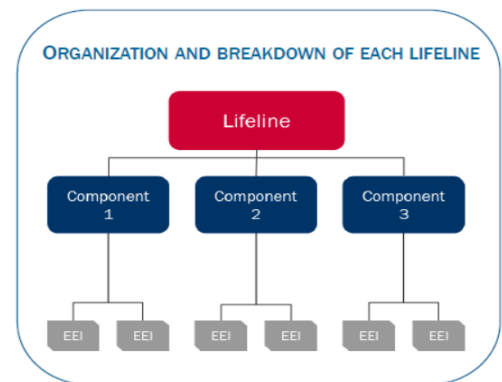
The **Lifeline Construct** is used to focus response actions on incident stabilization; thus, the expected outcome is to stabilize all lifelines. **Stabilization** occurs when immediate threats to life and property are anticipated, resourced, and managed and basic lifeline services are provided to survivors = RESPONSE. **Restoration** implies a permanence to re-established critical infrastructure = RECOVERY

Lifelines describe the critical services within a community that must be stabilized or re-established—the ends—to alleviate threats to life and property. Lifelines help characterize an incident, i.e., what is happening and why it is important. The lifelines represent “buckets” of the most critical capabilities and services provided to citizens and survivors, regardless of whether they are provided by the public, private, or non-profit sectors.

Lifelines are designed to highlight priority areas and interdependencies, focus attention on actions being taken, communicate coordination efforts towards stabilization, and integrate information.

Each lifeline is comprised of several components that represent the bucketing of critical **Essential Elements of Information (EEIs)**. The EEIs are the common themes across incidents and indicate overall lifeline status. **Lifeline Components** represent the general scope of services for a lifeline. Components are further divided into relevant **subcomponents** that provide a granular level of enabling functions for the delivery of services to a community.

Note: Not every incident will impact all of the lifelines or components





2) Guidance for Assessing Lifeline Status-

Green: Stable

Indicates lifeline services are stabilized, re-established, or not impacted (Stable). Minimal or no disruption to providing Component capabilities to survivors. All Component capabilities are being delivered to survivors, and are sustainable, regardless of source. *Note: Green Components may still be severely impacted.*

Yellow: Stabilizing, solution in progress

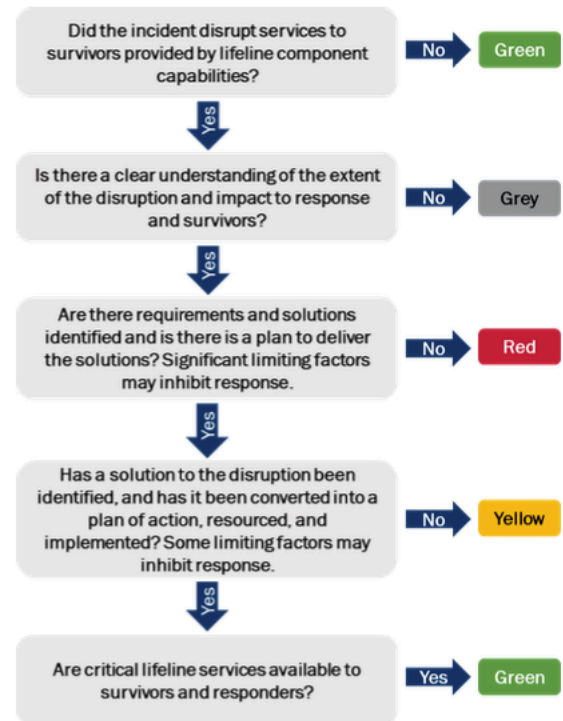
Impacts to survivors, but federal/state/local/private partners have identified requirements and are able to deliver Component capabilities for survivors, but significant limiting factors, including time, exist. (Unstable, solution in progress).

Red: Unstable, no solution in progress

Major impacts to Component capabilities for survivors, requirements and solutions are not identified and there is no plan or way forward to deliver the solutions; limiting factors may inhibit the ability to minimize impact to survivors. (Unstable, no solution in progress).

Grey: Unknown

Indicates the extent of disruption and impacts to lifeline services is unknown; Extent of situation or necessary response is unknown (Unknown).



Assessment Process- The Lifeline Assessment process involves addressing the following questions:

- **Status:** "What?"
- **Impact:** "So What?"
- **Actions:** "Now What?"
- **Limiting Factors:** "What's the Gap?"
- **ETA to Green:** "When?"



Transportation

COMPONENTS AND EEIS



WEBEOC

Data

Non-WEBEOC

Highway/Roadway

- Status of major roads and highways
- Status of critical and non-critical bridges
- Status of maintenance and emergency repairs

Mass Transit

- Status of public transit systems including underground rail, buses, and ferry services

Railway

- Status of area railways and stations

Aviation

- Status of area airports
- Status of incoming and outgoing flights

Maritime

- Status of area waterways
- Status of area ports



Safety and Security

COMPONENTS AND EEIS



WEBEOC

Data

Non-WEBEOC

Law Enforcement/Security

- Evacuation routes
- Force protection and security for staff
- Security assessments at external facilities
- Damaged law enforcement or correctional facilities
- Curfew

Search and Rescue

- Number and location of missing survivors
- Life threatening hazards to responders and survivors
- Availability and resources of search and rescue teams
- Status of animal assists, structural assessments, and shelter in place checks

Fire Services

- Location of fire
- Percent of fire contained
- Fire's rate and direction of spread
- Weather conditions
- Availability and resources of fire services

Government Services

- Status of government offices and schools
- Status of continuity of government and continuity of operations

Responder Safety

- Safety hazards affecting operations
- Requirements for Personal Protective Equipment (PPE)
- Security issues or concerns
- Billeting for responders
- Onsite training and policy



Food, Water, Sheltering

COMPONENTS AND EEIS

WEBEOC

Data

Non-WEBEOC



Evacuations	Food/Potable Water	Shelter	Agriculture
<ul style="list-style-type: none"> Mandatory or voluntary evacuation orders Number of people to evacuate Evacuation routes Evacuation time frame Risk to responders and evacuees Food, water, shelter availability 	<ul style="list-style-type: none"> Operating status of Points of Distribution (PODs) Operating status of supermarkets, neighborhood markets, and grocery stores Operating status of restaurants Impacts to the food supply chain Operating status of public water supply systems Operating status of water control systems (e.g., dams, levees, storm drains) Food/water health advisories 	<ul style="list-style-type: none"> Requirements for emergency shelter Number and location of open shelters Current population percentage capacities Transitional Sheltering Assistance options Potential future sheltering requirements 	<ul style="list-style-type: none"> Status of area agriculture Status of Food Stocks Food Safety Concerns Large animal shelter status



Health and Medical

COMPONENTS AND EEIS

WEBEOC

Data

Non-WEBEOC



Medical Care	Patient Movement	Public Health	Fatality Management
<ul style="list-style-type: none"> Status of acute medical care facilities (e.g., level 1 trauma center) Status of chronic medical care facilities (e.g., long term care centers) Status of primary care and behavioral health facilities Status of home health agencies Status of VA Health System resources in the affected area 	<ul style="list-style-type: none"> Status of state and local EMS systems Active patient evacuations Future patient evacuations 	<ul style="list-style-type: none"> Status of state and local health departments Public health advisories 	<ul style="list-style-type: none"> Availability of mortuary and post-mortuary services Availability of transportation, storage and disposal resources Status of body recovery and processing Descendant's family assistance
Health Care Supply Chain <ul style="list-style-type: none"> Status of pharmaceutical supply chain 			



Energy (Power & Fuel)

COMPONENTS AND EEIS

WEBEOC

Data

Non-WEBEOC



Power (Grid)	Temporary Power	Fuel		
<ul style="list-style-type: none">▪ Number of people and locations without power▪ Estimated time to restoration of power▪ Status of nuclear power plants▪ Status of nuclear power plants within 10 miles	<ul style="list-style-type: none">▪ Status of critical facilities▪ Availability of temporary power resources	<ul style="list-style-type: none">▪ Status of commercial fuel stations▪ Responder fuel availability▪ Status of critical fuel facilities▪ Status of fuel supply line		
	<th>Pipeline</th> <td><th>Water Infrastructure</th></td>	Pipeline	<th>Water Infrastructure</th>	Water Infrastructure
	<ul style="list-style-type: none">▪ Status of natural gas and fuel pipelines in the affected area	<ul style="list-style-type: none">▪ Operating status of public wastewater systems and private septic systems▪ Operating status of wastewater processing facilities▪ Operating status of public and private water infrastructure (e.g., water mains)		



Hazardous Material

COMPONENTS AND EEIS

WEBEOC

Data

Non-WEBEOC



Facilities	Incident Debris, Pollutants, Contaminants
<ul style="list-style-type: none"> Status of hazardous material facilities Amount, type, and containment procedures of hazardous materials Reported or suspected hazardous material/toxic release incidents Status of hazardous material supply chain 	<ul style="list-style-type: none"> HAZMAT Debris issues affecting the transportation system Status of HAZMAT debris clearance operations Reported or suspected hazardous material/toxic release incidents Actual or potential radiological or nuclear incidents Monitoring actions planned or underway for HAZMAT incidents



Communications

COMPONENTS AND EEIs

WEBEOC

Data

Non-WEBEOC



Infrastructure	Alerts, Warnings, Messages	911 and Dispatch	Responder Communications
<ul style="list-style-type: none">Status of telecommunications serviceReliability of internet serviceReliability of cellular serviceRequirements for radio/satellite communication capability	<ul style="list-style-type: none">Status of the emergency alert system (e.g., TV, radio, cable, cell)Status of public safety radio communicationsOptions for dissemination of information to the whole communityExternal affairs and media communication	<ul style="list-style-type: none">Status of phone infrastructure and emergency lineNumber of callers and availability of staff and facilitiesStatus of responder communicationsAvailability of communications equipment	<ul style="list-style-type: none">Status of EOC(s), dispatcher, and field responder communicationsAvailability and status of first responder communications equipment
Financial Services	Cyber Security		
<ul style="list-style-type: none">Access to cashAccess to electronic paymentNational economic impact	<ul style="list-style-type: none">TBD		